

**HIGHLAND REDEVELOPMENT COMMISSION  
STUDY SESSION MINUTES  
July 23, 2008**

The Highland Redevelopment Commission ("Commission", "RC") met in Study Session on Wednesday, July 23, 2008 at 6:42 PM in the Council Chambers within the Municipal Building at 3333 Ridge Road, Highland, Indiana. The Study Session was called to order by President Adam Gawlikowski. The minutes were prepared by Cecile Petro, Redevelopment Director.

**ROLL CALL:** Present on silent roll call included Commissioners: Dominic Noce, Greg Kuzmar, Dave Turoci, and Adam Gawlikowski. Absent with notice were Commissioners Jim Kessler and Brice Johnson. Also in attendance was Attorney Carol Green-Fraley and Town Council President and Commission Liaison Bernie Zemen.

**General Substance of the Study Session**

The Commission discussed the damaged **kiosks** located at Main Square Park and in front of the Theatre. Director Petro shared pictures of the kiosks and stated that she has discussed the problem with Mr. John Boender at Boender Electric and the owner of Cripple Creek Designs, Inc. They are willing to provide a quote to repair them. The Commission directed Ms. Petro to contact Mr. Boender and request a quote on each kiosk. The Commission will then review the quote and decide a course of action.

Mr. Michael Griffin, Clerk-Treasurer, distributed the **2007 Comprehensive Annual Financial Report** to each Redevelopment Commissioner and the Director.

At the last Redevelopment Commission meeting, the Commission received a **letter from the Downtown Association regarding the placement of a future town hall in the downtown area**. The Commission directed Ms. Petro to provide a draft letter to the Commission in support of the concept. Commissioners reviewed the letter and after discussion, Council President Zemen stated that he would discuss the issue with the Downtown Association.

**ADJOURNMENT:**

**The Study Session was adjourned at 7:00 PM for the Public Meeting.**

**HIGHLAND REDEVELOPMENT COMMISSION  
SPECIAL PUBLIC MEETING  
July 23, 2008**

The Highland Redevelopment Commission ("Commission", "RC") met in a Public Meeting on July 23, 2008 at 7:04 PM in the Upper Conference Room of the Municipal Building at 3333 Ridge Road, Highland, Indiana. Redevelopment Commission President Adam Gawlikowski called the meeting to order.

**ROLL CALL:**

Present on roll call included Redevelopment Commissioners Adam Gawlikowski, Dominic Noce, Greg Kuzmar, Dave Turoci, and Brice Johnson. Absent with notice was Commissioner Jim Kessler. Also in attendance was Attorney Carol Green-Fraley. Taking minutes for the meeting was Redevelopment Director Cecile Petro.

**MINUTES OF PREVIOUS SESSIONS:**

Commissioner Noce made a motion to accept the minutes as prepared for the Public Meetings and Study Sessions of June 11, 2008 and June 25, 2008. Commissioner Kuzmar seconded the motion. **Motion carried 4 ayes, 0 nays, and 1 absent.**

**ACTION TO PAY ACCOUNTS PAYABLE VOUCHERS:**

Commissioner Johnson made a motion to pay claims. Commissioner Noce seconded the motion. **Motion passed 4 ayes, 0 nays, and 1 absent.**

**SPECIAL ORDERS: None**

**COMMUNICATIONS: None**

**UNFINISHED BUSINESS AND GENERAL ORDERS: None**

**NEW BUSINESS: None**

**BUSINESS FROM THE COMMISSIONERS: None**

**PUBLIC COMMENTS: None**

**NEXT MEETING:**

The Redevelopment Commission will meet in a Public Meeting on August 13, 2008 with a Study Session before and following the Public Meeting. The next full Study Session will be August 27, 2008.

**ADJOURNMENT:**

Commissioner Johnson made a motion to adjourn. Commissioner Noce seconded the motion. **By a unanimous voice vote the meeting was adjourned at 7:12 PM.**

**HIGHLAND REDEVELOPMENT COMMISSION  
STUDY SESSION RECONVENED  
July 23, 2008**

The Highland Redevelopment Commission ("Commission", "RC") reconvened at 7:15 PM in the Upper Conference Room of the Municipal Building at 3333 Ridge Road, Highland, Indiana.

**ROLL CALL:** Present on silent roll call included Commissioners: Dominic Noce, Greg Kuzmar, Dave Turoci, Brice Johnson, and Adam Gawlikowski. Absent with notice was Commissioner Jim Kessler. Also in attendance were Economic Development Commissioner George VandeWerken, Town Council President and Commission Liaison Bernie Zemen. Mr. Ed Dabrowski, IT Specialist for the Town, entered the meeting at 8:00 PM.

**General Substance of the Study Session**

The Commission reviewed a **draft thank you letter to the property owners within the Economic Development Area (EDA)** who participated in three meetings to discuss the formation of an EDA. After several changes, the Commission directed Mr. Petro to send the letter to the property owners.

Commissioners reviewed the **draft budget for the Redevelopment Commission for FY 2009**. The Commission requested that the Director provide an explanation for each line item and, if possible, revenue information. The Director stated that the Clerk-Treasurer's office provides the revenue information to the Director and the Commission. For FY 2009, the Director was told to prepare a budget that did not exceed the current budget (FY 2008). Commission President directed Ms. Petro to ask the Clerk-Treasurer for a meeting to discuss the budget with him and the Director.

Mr. Ed Dabrowski provided information on the **current status of the Wi-Fi services**. He stated that at least two units need to be replaced or refurbished. It would cost the Commission \$300 to \$600. One option would be to utilize one unit for parts. The Commission discussed the free service and decided to revisit this at a later meeting.

**ADJOURNMENT:**

The Study Session was adjourned at 8:40 PM